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HET SCHEEPSHUYS

BOUTIQUE HOTEL

Privacy Policy

Boutique Hotel Het Scheepshuys attaches great importance to the protection of your personal data. In this Privacy Policy we want to provide clear and transparent information about how we handle personal data.

We will do everything we can to guarantee your privacy and therefore handle your personal data with care. Boutique Hotel Het Scheepshuys always adheres to the applicable laws and regulations. This means the following:

- We will process your personal data in accordance with the purpose for which it is provided, these purposes and type of personal data are described in this Privacy Policy;
- Processing of your personal data is limited to only those data which are necessary for the purposes for which they are processed;
- We will ask for your express consent if we need it for processing of your personal data;
- We have taken appropriate technical and organizational measures to ensure that the security of your personal data is guaranteed;
- We do not pass on personal data to other parties, unless this is necessary for performance of the purposes for which they were provided;
- We are aware of your rights regarding your personal data, want to point this out to you and respect them.

Boutique Hotel Het Scheepshuys is responsible for the processing of your personal data. If, after reading our Privacy Policy, or in a more general sense, you have any questions about this or wish to contact us, this can be done via the contact details at the bottom of this document.

Processing of personal data of customers or suppliers

Personal data of customers or suppliers are provided by Boutique Hotel Het Scheepshuys processed for the following objective (s):

- Administrative purposes;
- Communication about the assignment and / or invitations;
- Executing or issuing an assignment.

The basis for this personal data is:

- The agreed assignment;

For the above objective (s) Boutique Hotel Het Scheepshuys can request the following personal data from you:

- First Name;
- Insertion;
- Last name;
- (Business) telephone number;
- (Business email address;
- Sex;
- Company name;
- Driving license or passport number;
- Private or business address;
- Residence.

Your personal data is stored by Boutique Hotel Het Scheepshuys during the term of the agreement and thereafter only in the financial administration for up to 7 years.

Processing of personal data of newsletters

Personal data of newsletter subscribers are processed by Boutique Hotel Het Scheepshuys for the following purpose (s):

- Informing the person by means of news releases.

The basis for this personal data is:

- The Newsletter registration form;

For the above objective (s), Boutique Hotel Het Scheepshuys may request the following personal data from you:

- First name;
- Insertion;
- Last name;
- E-mail address;
- Date of birth.

Your personal data will be stored by Boutique Hotel Het Scheepshuys for the above processing (s) for the period:

- During the period that you are registered.

Processing of personal data of prospect, stakeholder/ lobby contacts and / or interested parties

Personal data of prospect, stakeholder / lobby contacts and / or interested parties are processed by Boutique Hotel Het Scheepshuys for the following objectives):

- Provision of information in the form of newsletters and / or targeted contacts.

The basis for this personal data is:

- Oral permission, issuing a business card and / or via a link on Social Media.

For the above objective (s) Boutique Hotel Het Scheepshuys can request the following request personal data from you:

- First Name;
- Insertion;
- Last name;
- Phone number;
- E-mail address;
- Date of birth.

Your personal data is stored by Boutique Hotel Het Scheepshuys for the above processing (s) for the period:

- During the period that one is seen as a prospect, stakeholder-/ lobby contacts and / or interested parties.

Provision to third parties

We can provide the information you provide to us to third parties if this is the case is necessary for the performance of the purposes described above.

For example, we use a third party for:

- The internet environment of the AVG program;
- The internet environment of the hotel;
- The reservation system;
- The (financial) administration;
- Newsletters and invitations.

We never pass on personal data to other parties with whom we do not have concluded a processing agreement. We make the necessary agreements with these parties (processors)

to ensure the security of your personal data. Furthermore, we will not share the information you provide to other parties unless required and permitted by law. An example of this is that the police request (personal) data from us in the context of an investigation. In such we must cooperate and are therefore obliged to provide this information. We can also share personal data with third parties if we get permission from you in writing.

Within the EU

We do not provide personal data to parties located outside the EU.

Minors

We only process personal data of minors (persons under 16 years) if written permission has been given by the parent, caregiver or legal representative.

Retention period

Boutique Hotel Het Scheepshuys does not store personal data longer than necessary for the purpose for which they were provided or required by law.

Security

We have taken appropriate technical and organizational measures to protect your personal data against unlawful processing. For example, the following measures have been taken;

- All persons who know your data on behalf of Boutique Hotel Het Scheepshuys are obliged to observe secrecy.
- We have a username and password policy on all our systems;
- We pseudonymise and ensure the encryption of personal data if necessary;
- We make backups of the personal data in order to be able to restore it in case of any physical or technical incidents;
- We regularly test and evaluate our measures;
- Our employees have been informed of the importance of protecting your personal data.

Rights regarding your data

You have the right to inspect, rectify or delete the personal data that we received from you. You can also object to the processing of your personal data (or part thereof) by us or by one of our processors. You also have the right to have the information you provide transferred to us by yourself or on your behalf directly to another party. We can ask you to identify yourself before we can comply with the aforementioned requests.

If we process your personal data on the basis of your permission, you always have the right to withdraw this permission.

Complaints

If you have a complaint about the processing of your personal data, we will ask you to contact us directly. We will try and find a solution. Therefore, you always have the right to file a complaint with the Personal Data Authority, this is the supervisory authority in the field of privacy protection.

Questions

If you have any questions or comments regarding our Privacy Statement, please contact us.

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